



Company Overview

BrewAble's mission is to provide meaningful employment and community connections for people with intellectual/developmental disabilities (ID/DD) by creating opportunities to train, learn and excel as employees in a cafe setting. BrewAble was conceived in 2017 by a group of committed volunteers to address the challenge of vocational opportunities for people with disabilities in our community.

Position Summary

The BrewAble Café Assistant Manager has a strong interest in the mission of BrewAble, and in developing vocational capability and independence in people with intellectual/developmental disabilities. The ideal candidate is a passionate, efficient, mature self-starter who will work closely with the Cafe Manager to ensure quality day to day operations of BrewAble, managing an efficient coffeehouse, and training, managing and coaching employees with ID/DD. The ideal candidate will have well developed communication skills, a calm and professional demeanor, and their work ethic and behavior will contribute to a positive culture within BrewAble and the Alpharetta Community Center. They will be a role model to our brewistas, and a respected ambassador of BrewAble both at work and in the community.

Essential job functions and responsibilities

Training managing and coaching employees with ID/DD:

- Train and coach brewistas on
 - drinks preparation and proper use of coffee and other cafe equipment
 - best ways to resolve issues with clients and deliver excellent customer service
 - best practices and procedures for maintaining cleanliness and following health codes

Ensure quality day to day operations of BrewAble:

- Assist Manager with day-to-day operations of the cafe
- Assists with managing inventory
- Ensure all cafe areas meet high standards of cleanliness
- Ensure compliance with schedules and cafe operating policies and procedures
- Helps organize and manage off-site pop ups, catering opportunities, and marketing opportunities
- Ability to convey the mission and vision for BrewAble to customers and community
- Nurture friendly relationships with customers to increase loyalty and boost our reputation
- Take initiative to improve cafe operations, marketing, and off-site events
- Complete daily deposits as directed by manager

Education and Experience

- 2 years+ experience working with individuals with Intellectual and/or Developmental Disabilities (teacher, paraprofessional, caregiver, sibling)
- Work experience in a restaurant or café or job coaching experience a plus

- Customer service attitude

Skills and Abilities

- Demonstrates excellent empathy, patience and communication, outstanding interpersonal relationship skills
- Demonstrates strong organizational, time management and project-based skills, self-starter with strong follow through
- Manages and motivates a team
- Strives for excellence in everything
- Desires community involvement, great familiarity with Alpharetta area is a plus
- Exhibits excellent verbal and written communication skills
- Works independently on complex projects with minimal direction
- Learns continuously and adapts to change
- Community minded, professional, and focused on delivering quality

Working Conditions

- Essential physical requirements, such as frequent bending, standing, stooping and climbing
- Physical effort/lifting to 50 pounds

EEO Statement

BrewAble LLC provides equal opportunity for all applicant without regard to race, color, religion, gender, national origin, ancestry, age, disability, genetic information, marital status, sexual orientation, veteran status.

How to apply

Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to brewable.alpharetta@gmail.com.